



Central Services

MAXIMISING POTENTIAL

A robust, centralised infrastructure is in place to support our schools. This has evolved since the inception of the trust. The services below are provided through the Levy.

Business Support

Our business team currently consists of the following roles:

- CFO
- Director of Operations
- Financial Controller (Accountant)
- Senior Finance Manager
- 2 x Finance Managers
- Finance Officer
- Finance Assistant
- IT Manager
- 2 x IT Support Managers
- Senior Technician
- MI developer

The following business support services are provided to all our schools:

- Insurance
- Financial management and compliance
- Budget development
- Audit
- Payroll reconciliation
- Month end processes
- Reporting to LGCs
- Monthly Management Accounts
- Financial policies
- Procurement
- Finance Training & support
- First line IT support (primary phase)
- Second line IT support
- Project management – IT
- Cloud-first strategy
- Cybersecurity
- Backup and recovery
- MIS support
- Data support
- Asset management
- Health and Safety support
- Estates management
- Contract management and support
- Project management - capital
- H&S compliance
- Business continuity support
- Risk management and mitigation
- Data protection support

Governance and Communication Support

Our Governance team currently consists of the following roles:

- Director of Governance and Communication
- Marketing and governance Officer

The following business support services are provided to all our schools:

- Governor Training
- Agenda setting
- Clerking services
- Marketing
- Chair of Governors network
- Policies
- Special committee support (e.g. permanent exclusions, disciplinary)
- Governor recruitment

HR Support

Our Human Resources team currently consists of the following roles:

- Director of People
- HR apprentice

The following human resources support services are provided to all our schools:

- HR support
- HR Policies
- Managed payroll service (including submission of tax/pension returns)
- SAM people
- Legal services
- Line management support
- Trade Union relations
- QA of schools' legislative compliance
- QA of SCR
- HR training
- Recruitment support
- Staff benefits management
- Management of the Apprenticeship Levy

Education Support

Our Education team currently consists of the following roles:

- Director of Primary Education
- Director of Secondary Education
- Director of Standards
- SLEs (various specialisms)

Directors of phase operate within the trust to provide support and challenge where required. The following offer is afforded to all our schools:

- Trust network meetings
- Peer reviews
- Curriculum reviews
- Curriculum development
- Assessment
- Data management
- CPD & training at all levels
- National College membership
- Leadership development
- HOGAN profile
- Leadership coaching
- Senior Leader induction and mentoring
- SLE support
- Safeguarding support
- Attendance support
- Personal development, behaviour & welfare support
- CIAEG support
- Ofsted support and preparation
- Headteacher appraisal
- Website compliance

